**Lovell Blackman**

**Melrose Park, IL**

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**773-815-7712**

Dear Hiring Personnel

I am writing you today because i have 1+ years experience on different model stand up and sitdown forktrucks. I am interested in the position you have available with your company.

I have over 5 years experience in the logistics and manufacturing industry. I believe that I can be a great asset to your organization. In addition, I believe I am a confident worker, as well as a great team player also willing to learn.

Thank You

**WORK EXPERIENCE**

**Packline Helper**

**Rolled Metal Products**

**Alsip, IL**

**October 2016 to Present**

Securing metal coils with a carbon banding machine.

I use an over head with a 3000 lb capacity. I use this Crane to pick up metal coils. I use MS Office to record the weight. I also print and apply labels.

I use a lift truck for movement of material to several departments.

I drive three different fork trucks, Kat 15k capacity, Doosan 8500k capacity and a Toyota of 5500 lb lifts to move product.

Housekeeping duties as well.

**Glass Installer**

**Bp Staffing @Permasteelisa Group**

**Bridgeview, IL**

**August 2015 to January 2017**

**Responsibilities**

Use power tools to build a project. Inspection of finished product.

**Accomplishments**

I achieved a new skill.

**Skills Used**

Being a team player. Working independently. Read blueprints. Use measurements. Use power tools. Inventory control and equality inspection.

**Picker and Packer**

**Staffmark @DSC**

**DesPlaines, il**

**November 2014 to July 2015**

**Responsibilities**

Picking, replenishment, put away, daily check list, and daily reports of process.

**Accomplishments**

I was dependable. I was accepted. I gained responsibility. And every hour worked I was persistent.

**Skills Used**

I expressed dependability, responsibility, and persistence.

**Forklift Operator**

**Best Practices Staffing**

**Burbank, IL**

**August 2014 to October 2014**

Operated forklift to unload and load orders

Assisted with preparing orders to be shipped to other warehouses

Responsible for routine forklift maintenance and upkeep

**Sanitation Expert**

**Best Practices Staffing**

**Burbank, IL**

**January 2014 to August 2014**

Sanitized and cleaned contaminated food areas

Used proper dilution ratio provided by product manufacturer to create a cleaning solution used to sanitize food service area

Used high-pressure hose to clean food production equipment

**picker**

**Wilton Brand - Woodridge, IL**

**July 2013 to December 2013**

**Staffing Network**

Used a wristband RF Scan gun to pick items and fill customer orders

**Forklift Operator**

**Mixer - Elk Grove Village, IL**

**November 2012 to June 2013**

**Little Lady Foods**

Added predetermined amount of raw material to mixer to create the desired product

Used Rheon, Handyman, and ADCO machines to create and package products

Moved finished goods using electric jack

Used proper dilution ratio provided by product manufacturer to create a cleaning solution used to sanitize food service area

**Forklift Operator Caterpillar**

**Channhon**

**February 2011 to October 2012**

Group O Supply Chain

Picked and packed ticket orders

Drove finished product to staging area

Drove finished product to the dock area for shipment

Operated sit-down and propane gas p6000 series forklifts

**Forklift Operator**

**P. A. Staffing**

**Waukegan, IL**

**August 2010 to December 2010**

Handled raw material for delivery to trailers

Picked and packed machine shop orders

Received and sorted packages from UPS, Fed Ex and USPS

Maintained a clean work environment by using general purpose cleaner to keep station sanitized

**Forklift Operator Clorox**

**Wheaton, IL**

**July 2010 to August 2010**

Loaded and unloaded deliveries

Recorded daily transactions by SAP Audit systems

**Bale Machine Operator Aerotek Staffing**

**Waukegan, IL**

**July 2009 to July 2010**

Loaded and unloaded 8 trucks a day using a sit-down electric forklift

Documented daily transactions of material usage on SAP software

Used proper personal protective equipment and loaded recyclable paper into the baler machine

Used a 24" push broom to sweep out trailers once completely unloaded

**Machine and Forklift Operator**

**M&M Mars**

**Oak Park, IL**

**November 2006 to November 2009**

Staff Management

Production worker assisting on the line sorting candy

Loaded, adjusted, and performed maintenance on bagger machines

Loaded and unloaded trailers of shipments

Supervised 8-26 people as a line captain

**Warehouse Laborer**

**Bed Bath Beyond - Gurnee, IL**

**September 2005 to November 2006**

Labor Temporary

Unloaded delivery trucks using hand jacks

Restocked warehouse and replenished product on display shelves

Set up displays Forklift Operator Mixer - Gurnee, IL -

June 2003 to December 2005 Little Lady Foods

Added predetermined amount of raw material to mixer to create the desired product

Used Rheon, Handyman, and ADCO machines to create and package products

Moved finished goods using electric jack

Used proper dilution ratio provided by product manufacturer to create a cleaning solution to properly disinfect all surfaces in food service area

**EDUCATION**

AAS in Accounting

Kennedy-King College Chicago - Chicago, IL 1995 to 1997

**SKILLS**

Picker Packer, Packing, Shipping, Picking Packing, Warehouse Associate

**MILITARY SERVICE**

Service Country: US Branch: Marines Rank: E-3

October 1988 to January 1992

ADDITIONAL INFORMATION

Experienced Machine Operator

Certified Forklift Operator

Cleaning Management Institute Certified Basic Custodian

Strong knowledge of OSHA and HACCP standards